EMPLOYMENT APPLICATION

APPLICANT INFORMATION

Last Name		First		M.I.	Date
Street Address				Apartment/Unit #	
City		State		ZIP	
Phone		E-mail Address			
Date Available		Social Security No.		Desired Salary	
Position Applied for					

Are you a citizen of the United States?   YES ☐   NO ☐   If no, are you authorized to work in the U.S.?   YES ☐   NO ☐

Have you ever worked for this company?   YES ☐   NO ☐   If so, when?

Have you ever been convicted of a felony?   YES ☐   NO ☐   If yes, explain

EDUCATION

High School	Address
Did you graduate? YES ☐ NO ☐	Degree
College	Address
From To Did you graduate? YES ☐ NO ☐	Degree
Other	Address
From To Did you graduate? YES ☐ NO ☐	Degree

REFERENCES

Please list three professional references.

Full Name	Relationship
Company	Phone ( )
Address	
Full Name	Relationship
Company	Phone ( )
Address	
Full Name	Relationship
Company	Phone ( )
Address	

PREVIOUS EMPLOYMENT

Company	Phone ( )
Address	Supervisor
Job Title	Starting Salary $	Ending Salary $
Responsibilities	
From To	Reason for Leaving
May we contact your previous supervisor for a reference? YES ☐ NO ☐	

Company	Phone ( )
Address	Supervisor
Job Title	Starting Salary $	Ending Salary $
Responsibilities	
From To	Reason for Leaving
May we contact your previous supervisor for a reference? YES ☐ NO ☐	

Company	Phone ( )
Address	Supervisor
Job Title	Starting Salary $	Ending Salary $
Responsibilities	
From To	Reason for Leaving
May we contact your previous supervisor for a reference? YES ☐ NO ☐	

MILITARY SERVICE

Branch	From To
Rank at Discharge	Type of Discharge
If other than honorable, explain	

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature	Date